



COLLIESTON & SLAINS COMMUNITY TRUST MINUTES MEETING 12 JUNE 2006

Present: Steve Rainey, Fiona Chaplain, Susan Somner, Jack Page, Vicky McNiff, Peter Somner, Elizabeth Hay, Alan White

Apologies: Neil Ironside, Roddy Junor

Minutes of 15 May 2006 meeting proposed by Sue Somner, seconded by Vicky McNiff and approved by the Committee.

1. Action List Update not covered by items below

- John to print out presentations from CADISPA meeting and pass to Fiona
NOT DONE
- Invite someone from CATS onto the Committee
Neil Ironside reported that the young people were possibly going to run a 'community café' in the hall over the summer. They had a lot of enthusiasm and ideas that need channelled but once things are clear some feedback will be forthcoming.
- Elizabeth to get 'list of responsibilities for new directors'

2. DTA Report

Peter Somner attended the Development Trust Association (DTA) Conference in Dundee. He considered this an excellent Conference and will email his notes to the Secretary. Of particular mention were –

- Approaching co-op re joint partnership in retail outlet - Shirley to be asked to progress this.
- Query if development and sustainability officer could be paid for by a grant.
- Energy group should investigate buying into a wind turbine on an established wind farm.
- Sandy Brunton from Mull would like an update on our project.

Peter was thanked for attending the Conference on behalf of CASCT.

3. Joint Amenities/CASCT Meeting Report

Everyone agreed this had been a very useful and productive meeting. Send any comments on Vicky's report to her.

Nothing further has been heard re the Calor Gas joint project and Steve to ask Sally if she needs help. Vicky proposed another joint meeting in a couple of months and this was agreed.

4. Treasurer's Update

Action List Update

- Susan to contact accountant and get bank statements back and tell him we now have charitable status backdated to 8th February
Done, but still awaiting report and bank statement. She will contact him again.
- Steve to write a letter to the accountant if he does not respond by the end of the week.
- Susan to get quotes for a new accountant for next year.

- Current balance as at 7 June 2006 £18813.57
- VAT – Alan reported we are liable for VAT, which Sheila Ritchie has confirmed. We need a meeting with the VAT office. Peter will follow up this issue.

5. Architectural Workgroup Report

Action List Update

- Jack to write questions for architectural competition
ONGOING
- Jack reported Sarah Hare had been on site for a visit and had spent considerable time in Collieston. Discussion on questions submitted by StudioKAP. Jack will respond to them.
- Jack to circulate report on shortlist of architects and decision process.
- Steve to send architectural pack and long and short list to Graham Castle, Technical Advisor.
- Fiona to email judges update on architectural competition to Steve.
- Elizabeth to deliver letter and picture to Charles.

6. Slains Estate Update

Steve reported he had sent a letter to Michael Milligan giving details of the architectural competition and stating we would like, if possible, the development area confirmed by the end of June. Steve to call him at the end of this week for a progress report. He will also ask him if he can meet with the directors when they come up at the end of June.

7. Funding Strategy Workgroup Report

- Alan and Steve progressing Awards For All grant for the architectural competition. Total project cost approximately £9500. £1000 received from Formartine Area Committee and CASCT contributing £1000. We are therefore applying for £7500.
- Peter proposed we set up an income and expenditure cash flow model. Susan and Peter will draft this.
- Alan to check if he has the community groups guide to obtaining finance for energy renewables.

8. Business Plan Workgroup Report

- Vicky distributed updated document. Project plan documents needs to be updated. The figures in the action document need to be confirmed and justified.
- Susan reported that Paul Ritchie is applying to Aberdeenshire Council for a grant for the Gallery under CASCT banner. Alan to liaise with Paul and Steve re Dolphin Gallery grant application and also financial projections of future operation and letter of intent.
- Workgroup to prioritise list and create draft template of questions.
- Jack to ask Ken if he will join the retail workgroup.
- Vicky to resend CVs template and everyone needs to complete this and return it to Vicky.
- Big Lottery pre qualification application comments to Alan.
- Steve to respond to Sarah Menzies of CADISPA re business workshop report.
- Vicky to liaise with Shirley re progress of Retail workgroup.

9. AOB

- AGM date required for 2007 calendar – set for 27th April 2007
- Steve to contact John, Andrew and Ian

10. Date of Next Meeting

Monday 10 July 2006 at Steve Rainey's