

COLLIESTON & SLAINS COMMUNITY TRUST MINUTES MEETING 6 August 2007

Present: Fiona Chaplain, Steve Rainey, Elizabeth Hay, John Allan, Alan White,
Peter Somner, Susan Somner, Vicky McNiff, Trish Robinson, Craig Leuchars

Apologies: Ian Bell, Roddy Junor

Chair: Steve Rainey.

Minutes of the meeting held on 16 July 2007 were reviewed by the committee and accepted as an accurate record of the meeting: minutes proposed by Alan White and seconded by Elizabeth Hay.

Action Log:

- Rivie update – no action. No movement expected in this matter during the holiday season.
- CAT'S Coastal Café – The clash of dates with the Coastal Café and the Architectural Workshop has been resolved and CATs are happy to provide the food for the Architectural Workshop.
- Notice Board for the Hall – action still open.
- AGM minutes – action closed.
- User Group Minutes – action still open.
- Volunteer Time Tracking - action closed.
- Funding Application – action still open but should be closed within the next few days.
- Joint Meeting with Amenities Committee – action transferred to the Communications Group. Viv Easton is our representative.
- CADISPA/DTAS Websites – Craig said that these were ok except that on the CADISPA website some vital words were missing.
- Steve to respond to queries by Andy Clucas and Roddy Junor.

Updates from Work Groups

Architectural Work Group

Craig reported the group had held their first meeting on 1 August. Craig is to be the single point of contact between CASCT and the architects. He will report back to the committee.

Reiach and Hall are planning to present three possible designs to the Architectural Workshop on 11 August with one design in greater detail than the other two.

There followed a discussion about the progress with Reiach and Hall and it was noted that the architects had responded positively to requests made to them by the Architectural Work Group.

Craig will prepare the agenda for the Architectural Workshop which will be distributed at the meeting. CATS will do the lunches at the workshop whilst members of the committee will do the teas and coffees.

Alan proposed that laptops be provided to each work group and this was agreed. The laptops will be supplied by Vicky, Steve and Reiach and Hall.

Vicky and Fiona will pull together any reports emanating from the workshop.

Business Work Group

No meetings of this group had been held since the last committee meeting. Vicky spoke of the need to clarify the aims of the business work group. Should the aims be to generate money for the hall or should it be the hall and the community? It was agreed that any funds generated should be primarily for the hall and it was important that in the early years at least a surplus should be aimed for.

Andrew Couper at the request of the Business Group had looked at the matter of the hall's income and he had reported that he is not convinced about the need for external support alone; he believes that the primary support should come from the village.

Following discussion it was agreed that the three main planks for generating the hall's income were (i) rental of accommodation suitable for respite care (ii) meeting rentals and (iii) hall rentals. We noted that BUPA were advertising for respite care and the business work group should follow this up.

Communication Work Group

Alan reported on the latest activities of this group. A flyer and poster had been produced announcing details of the Architectural Workshop and these had been posted on the website. Flyers had also been posted and delivered, thanks to Trish and Peter Robinson, Elisabeth Hay and John Allan. Alan asked if Craig could request from Reiach and Hall a quick time movie of their 3D animation so that he could put it on the website. Also for any high resolution frame grabs that could be used for PR purposes.

Alan will write a press release following the Architectural Workshop.

Vicky made a request that the Communications Work Group be used for any market research which the Business Work Group may undertake in the future and this was agreed.

Treasurer's Report

The balance in the Bank as at 1 August 2007 was £21,379.83. This sum includes money raised by the Dolphin Gallery which is earmarked for the pier.

The grant expected from Formartine Area has not yet been received but is expected to be paid soon.

Money from the sale of the 2008 calendars is beginning to come in.

Any Other Business

- Steve proposed that the committee take up the idea, put forward by Craig at an earlier date that the CASCT logo be changed from *'Keeping the heart in the community'* to *'Growing the heart in the community'* It was agreed that this should be done.
- East Grampian Coastal Partnership - Elizabeth proposed that a link to this organisation's website should be made from our own CASCT website as this organisation are seen to be willing supporters of our project.
- Fiona had received an e-mail from Ian Hay, East Grampian Coastal Partnership requesting a speaker from CASCT to talk about 'colliestononline' in September. It was agreed that Fiona should reply 'yes' in principle. Fiona to liaise in this matter with Alan.

- Collieston Pier Trustees meeting - Fiona reported that the Amenities Committee had received a grant from Shell towards payment of a survey of the harbour. Archibald Henderson are to do this survey. It is hoped that repairs will start immediately but the committee is not sure of the funding. Deborah Storr is the Councillor acting as trustee.
- It was agreed that the possibility of CASCT having a representative on the Harbour Committee should be added to the agenda for the joint CASCT/Amenities Committee meeting.
- The possibility of a CASCT member or members taking part in a '*Dragon's Den*' type competition in Oxford and a Formartine sponsored one locally was discussed. It was agreed to decline the one in Oxford but to consider involvement in the local one.

**Date and time of next meeting: 3 September 2007
at 1930 in the Community Hall.**

The meeting ended at 2212
Minutes by: John Allan