

COLLIESTON & SLAINS COMMUNITY TRUST
MINUTES OF COMMITTEE MEETING
20th July 2009



Present: Directors: Steve Rainey, Vicky McNiff,
 Committee Members: Fiona Chaplain, Elizabeth Hay, Trish Robinson, Craig Leuchars
 Observers: Huib Attema, Roger Berl, George Jamieson

Apologies: John Allan, Peter Somner, Susan Somner, Alan White

Chair: Steve Rainey

1. Discussion & Approval of the minutes of 18 May and 15 June

Minutes for these minutes had not yet been distributed to the committee, so approval of them will be done by email or at the next committee meeting.

2. Action Log

Date Raised	Description	Who	Status	Date Closed
18/05/09	Need to get a business reference number for SRDP Update 15/06/09: Peter is chasing SRDP.	BP members	Open	
18/05/09	The owner /occupier list needs to be updated for Slains	JA, EH	Open	
18/05/09	Draft letter to resign from DTAS	SR	Open	
15/06/09	Approach selected individuals to ask if they would be interested in becoming CASCT Directors.	SR	Open	
15/06/09	Contact Nicola Twine to determine whether she wishes to renew her participation on the committee as our link with Aberdeenshire Council.	SR	Open	
20/07/09	Confirm hall booking for 20 July and subsequent meetings and inform Aberdeenshire Council about the hall being closed.	FC	Open	
20/07/09	Clarify if the funds raised by the Dolphin Gallery will go towards the pier or to CASCT.	SR	Open	

3. Treasurer's Report

In the Treasurer's absence, the Chair read out the Treasurer's Report dated 19 July 2009. The Balance in the CASCT account as of 19 July 2009 is £2114.48 in credit.

The last LEADER claim of £10,105 was paid into the bank account 14 July 2009, rectifying the overdraft position and putting the account back into credit.

We have received a donation from BP of £300 and Paul Ritchie has applied for and received a grant from Gordon Forum for the Arts to help with this year's Dolphin Gallery. That cheque has been paid into our bank account, but will be reclaimed as expenses. As usual, we will process the Dolphin Gallery transactions as there is no bank account for that entity.

The only known cheque outstanding to be debited from the account is for expenses of £138.44 for Susan Somner, for the purchase of weedkiller for the ragwort on the Rivie, renewal of the web hosting and the purchase of the stand to display the greetings cards.

The Strawberry Teas fundraising event netted approximately £300 profit (we have not had the bill for the hall yet, but an amount of £45 has been allowed for in the calculation of the profit). This was a very good outcome considering the poor weather which kept day trippers away and who were the main target audience.

The greetings cards are now on sale in the shop, online and will soon be available at Newburgh Post Office. Sales so far have been encouraging, with £161 having been paid into the bank; the remaining monies have been kept as a float. We still have to pay for the printing of the cards and expect the invoice to be just less than £500. We have 1000 cards to sell and will make a profit of approximately 75p per card. The shop and Newburgh PO will sell individual cards for £1.50, and keep 25p per card, with £1.25 coming to us.

The committee reviewed a screen dump copy of the recent transactions on the account up to and including 19 July 2009.

4. Work Group Reports

4.1 Architectural Work Group

We have received some feedback from the sustainability and capital build co-coordinator at HIE via our Project Officer, Gail Rogerson. The main issue is the fact that we have chosen a conventional oil-fired boiler for heating, which has higher running costs than using renewables. We await feedback from the HIE QS.

We have been granted full planning consent. Copies of the relevant documentation have been sent to Reiach and Hall for inclusion in the Check List 3 document. The Chair of the CC has been informed by email.

4.2 Business Plan Work Group

Nothing further to report at this stage.

4.3 Communications Distribution Group

Nothing to report.

5. Status of Big Lottery Application

Little work has been done to progress the application since the ballot/AGM. There is probably 2-3 full weeks of work left to do to pull everything together. We need to build momentum again and just get it done!

6. Fundraising

- 20 selected greetings cards have been printed and are on sale online, from the village shop and in Newburgh Post Office. The cards will also be on sale on Gala Day.
- Following the success of the Strawberry Teas, the fundraising team is considering running an Afternoon Teas event in August.
- The next definite fund raising activity is "A Pampered Chef" event, which is planned for 4 September.
- A ceilidh featuring Danse Macabre is been booked in the Victoria Hall in Ellon for 20 November.

7. AOB

- Sheila Ritchie, our lawyer, has provided evidence of CASCT's ownership of the Rivie (application for title and Disposition), which is required as part of our Big Lottery Application.
- The hall was not open for the CASCT meeting, which was therefore held in the car park. Fiona is to confirm that a booking had been made and follow up with Aberdeenshire Council.

Date of Next Meeting

19:30 on Monday 17 August 2009 in the Hall.

Minutes compiled by: Steve Rainey