

**COLLIESTON & SLAINS COMMUNITY TRUST**  
**MINUTES OF MEETING**  
**16 June 2008**



Present: John Allan, Fiona Chaplain, Elizabeth Hay, Neil Ironside, Craig Leuchars,  
 Vicky McNiff, Steve Rainey, Trish Robinson, Susan Somner

Apologies: Alan White, Pete Somner, Councillor Debra Storr

Chair: Steve Rainey

**1. Minutes of the last meeting**

Minutes of 19 May 2008 meeting:

Proposed by: Susan Somner  
 Seconded by: Patricia Robinson

Approved by the Committee

**2. Action Log**

<b>Date Raised</b>	<b>Description</b>	<b>Who</b>	<b>Status</b>	<b>Date Closed</b>
16/6/08	Big Lottery Investing in Ideas Application – Structure in accordance with RIAS Guidelines.	CL, VMcN, SR	Open	
16/6/08	Insurance for Rivie – Ensure that insurance cover is in place for completion date for the purchase of the Rivie.	SR	Open	
16/6/08	Skittles during Gala – Email to Sally Sheehan requesting details of what usually happens for the Skittles events during the Gala, and for advice about the likely impact of Scottish Water work in the village.	SR, SS, FC, EH		
19/5/08	DTAS Membership – Subscription paid and membership certificate received.	SS	Closed	21/4/08
19/5/08	Rivie Purchase – Contact Sheila Ritchie to discuss ways of escalating pressure on Slains Estate to complete the purchase. She strongly advised against lobbying the Estate’s solicitors directly. As a result, Steve contacted the Directors of Slains Estate to seek assurance that there was no ulterior motive in delaying the sale. Immediately after this intervention on 27 May, Burnett & Reid, the Estate’s solicitor’s, confirmed that we had a concluded bargain. An announcement to this effect was made at the AGM on 30 May. Update 16-6-08: expected date of completion is 30-6-08.	SR	Open	
21/4/08	Jura Consultants Feedback - rework Outline Proposal to incorporate this feedback. Target deadline for completion and submission to Big Lottery is 23 June 2008.	SR, PS	Open	
21/4/08	Tax Return – send signed copy of accounts to Ritson Smith for filing with Companies House, Inland Revenue	SR, SS	Open	

	and OSCR			
21/4/08	Funders Briefing Pack - finalise	AW, VMcN, SR	Open	
21/4/08	Vandalism/damage to Hall & Schoolhouse - Clerk of Works in Aberdeenshire Council informed and damage to the Hall has been repaired; repair work on the Schoolhouse is pending a site visit.	NI	Closed	16-6-08
21/4/08	Renewable Energy – John Hitchcock to be asked if he would be prepared to champion this issue.	PS	Open	
21/4/08	Blether Update – Once Rivie purchase secured and BL Outline Proposal successful, then issue an update via Blether or normal CASCT distribution.	AW/SR	Open	

### 3. Work Group Reports

#### 3.1 Architectural Work Group

Nothing to report

#### 3.2 Business Plan Work Group

The Big Lottery Outline Application is being finalised to reflect new accounts, feedback from Jura Consultants, including a reduction in the request for Big Lottery support to less than £1 million and a list of other major funders.

Vicky provided a brief report on the work group meeting held on 5 June and attended by Neil, Andrew and Vicky (Steve and Peter sent apologies). The Investing in Ideas, Big Lottery Application was reviewed again. Supporting evidence is required. It was suggested that Reiach & Hall's project cost guidelines could be used; these are consistent with RIAS.

Neil has arranged for us to meet with Aberdeenshire Council's Economic Development Officer to review SRDP funding. This is being arranged for 23 June.

#### 3.3 Communications Distribution Group

Nothing to report

### 4. Treasurer's Report

Susan reported that the current balance of the account, as at 30 May 2008 is £25,571.62. There is one outstanding creditor, NB Surveys Ltd., who have yet to cash our cheque for £1504. The most recent bank statement was witnessed by the Committee.

### 5. Any Other Business

Rivie Completion – Sheila Ritchie received an email dated 16 June, suggesting a completion date of 24 June. This is a tight timeframe, so it may slip to 30 June. We need to arrange insurance cover from the date of completion.

Skittles during Gala – The current work by Scottish Water may well impact Skittles and other events during Gala. Steve is to email Sally, asking for details of what is required to agree contingencies for the Skittles events. Fiona, Susan and Elizabeth have agreed to coordinate CASCT's organisation of these events.

**6. Date of Next Meeting**

19:30 on Monday 21 July 2008 in the Hall.

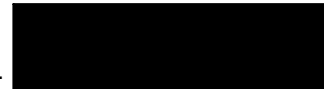
Minutes compiled by: Steve Rainey

Minutes approved at next meeting:

Date: 21 July 2008

Proposed:

Signature: .....

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Seconded:

Signature: .....

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